



## **Frequently Asked Questions – The Village Townhouse Association**

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Community Manager: [Lisa Spriggs](#)

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### **1. When does the Village View Newsletter come out?**

It is issued bi-monthly in February, April, June, August, October and December.

### **2. When does the Board of Directors meet?**

The Board of Directors meets on the 3rd Thursday of every month at 2:00 p.m., at the Community Center.

### **3. Do I have to repaint my townhouse in the same colors?**

Yes, the common paint scheme is required. Paint color and specifications for your home are available from Kelly Moore, Sherwin Williams, or Diamond Vogel stores. All owners were given a set of the approved paint chips. These should be transferred to the new owner when a home is sold.

### **4. Do all exterior modifications require pre-approval?**

Yes, per the declaration of covenants, all modifications or additions to the exterior of the homes must be approved by the Architectural Control Committee prior to any changes being made.

### **5. Who is the association's insurance company?**

The insurance company is Van Gilder Insurance Corp. 303.837.8500

### **6. Are there restrictions on "For Sale" signs in the community?**

The signs are allowed in front of unit (24"x36") and (15"x6") at curb pointing toward unit with address on it. The arrow sign is only allowed if the For Rent or For Sale sign cannot be seen from the street and it has the unit number displayed.

### **7. Are there pet restrictions in the community?**

The pet restrictions are per city ordinance.

**8. Are there reserved parking spaces?**

There are no assigned parking spaces.

**9. Is there a pool or a clubhouse?**

There is a pool and clubhouse, refer to the newsletter for details.

**10. Can I have my HOA payments taken out automatically from my checking account?**

Yes, print the [ACH form](#) from our web site or call 303-369-1800.

**11. If the HOA dues increase do I have to fill out a new ACH form?**

No, the new amount for the dues will automatically be taken out of your checking account.

**12. Can I make my association payment by credit card or on-line?**

Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

**13. What do the maintenance fees cover?**

- Water and sewer
- Irrigation water
- Common area electric
- Common area gas
- Snow removal
- Lawncare
- Fence repair
- Clubhouse maintenance
- Pool maintenance
- Tennis court maintenance
- Asphalt & concrete repairs
- Professional management
- Insurance (common area and both the exterior and interior "as originally constructed.")
- Legal fees
- Taxes and audit
- Supplies

**14. Where should I send my maintenance fee payment?**

Please send your payment to: P.O. Box 5207, Denver, CO 80217-5207