



Frequently Asked Questions – Park Hill Village Townhome Association

Community Manager: [Jessica Hanson](#)

1. Can I put up a satellite dish?

Yes, after submitting a written request and receiving a written approval from the Board of Directors.

2. Do I need permission to make changes to the outside of my home?

Yes. A written request must be received and reviewed by the Board. Upon receiving written approval from the Board of Directors, changes can be made.

3. What should I do if I see someone violating the Rules and Regulations?

If you notice a violation of the Rules and Regulations please inform Management, in writing, of the violation ([Email Jessica](#)). Please try to be as detailed as possible when giving the description of the violation and violator, including the date, time, and address of the person violating the Rules and Regulations. The Association does encourage owners to contact the police in cases of noise or safety concerns. Owners may also contact code enforcement or animal control for persistent problems.

4. What should I do if I receive a violation letter?

If you receive a letter notifying you of a rule violation associated with your home, you will need to correct the violation within the allotted time frame given in the letter. Any questions or requests for clarification of the rules should be directed to Management in writing ([Email Jessica](#)). Violations that are not corrected are subject to the enforcement policy located in the Rules and Regulations. Owners are responsible for making all individuals associated with their home, including renters and guests, aware of the community's rules. A complete copy of the rules may be requested from management.

5. When does the Board of Directors meet?

3rd Thursday of every month beginning at 6:30p.m.

6. When is the Annual Homeowners' Meeting?

August

7. Who is the association's insurance company?

The insurance company is Anderson Ban, 303.814.3558.

8. Are there restrictions on "For Sale" signs in the community?

Yes. One for sale sign may be placed in a window and in certain circumstances after submitting and receiving written approval, on the balcony.

9. How do I get the pool access code and fitness room key?

Call Westwind, 303.369.1800. Owners are responsible for transferring the key to their renters or to new owners in the event of a sale. Replacement keys can be obtained for a cost of \$25.

10. Is there reserved parking?

Each townhome has a garage and a private driveway.

11. Is there a security service in the community?

Yes. Front Range Patrol, 303.591.9027

12. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the ACH form from our web site or call 303.369.1800.

13. If the HOA dues increase do I have to fill out a new ACH form?

No, the new amount for the dues will automatically be taken out of your checking account.

14. Can I make my association payment by credit card or on-line?

Yes, please go to www.westwindmanagement.com and click on the 'On-line Payments' link.

15. What do the townhome assessments cover?

- Exterior Building Maintenance including the roof
- Common Area Lighting
- Common Area Irrigation
- Trash Removal
- Asphalt and Concrete Repairs
- Common Area Insurance – (Use Condos info for this)
- Professional Management
- Insurance (building and liability)
- Water and Sewer

Park Hill Village Townhome Homeowners Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is 22343.

