



Frequently Asked Questions – Park Hill Neighborhood Association

Community Manager: [Jessica Hanson](#)

1. What should I do if I see someone violating the Rules and Regulations?

If you notice a violation of the Rules and Regulations please inform Management, in writing, of the violation ([Email Jessica](#)). Please try to be as detailed as possible when giving the description of the violation and violator, including the date, time, and address of the person violating the Rules and Regulations. The Association does encourage owners to contact the police in cases of noise or safety concerns. Owners may also contact code enforcement or animal control for persistent problems.

2. What should I do if I receive a violation letter?

If you receive a letter notifying you of a rule violation associated with your home, you will need to correct the violation within the allotted time frame given in the letter. Any questions or requests for clarification of the rules should be directed to Management in writing ([Email Jessica](#)). Violations that are not corrected are subject to the enforcement policy located in the Rules and Regulations. Owners are responsible for making all individuals associated with their home, including renters and guests, aware of the community's rules. A complete copy of the rules may be requested from management.

3. When does the Board of Directors meet?

3rd Monday of every month beginning at 6:30.

4. When is the Annual Meeting held?

August

5. Who is the association's insurance company?

The insurance company is Van Gilder 303.837.8500.

6. How do I get the pool access code and fitness room key?

Call Westwind, 303.369.1800. Owners are responsible for transferring the key to their renters or to new owners in the event of a sale.

7. Is there a security service in the community?

Front Range Patrol

8. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the ACH form from our web site or call 303.369.1800.

9. If the HOA dues increase do I have to fill out a new ACH form?

No, the new amount for the dues will automatically be taken out of your checking account.

10. Can I make my association payment by credit card or on-line?

Yes, please go to www.westwindmanagement.com and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

11. What do the maintenance fees cover?

- Irrigation Water
- Clubhouse Maintenance
- Fitness Room Maintenance
- Pool Maintenance
- Lawncare
- Snow Removal
- Professional Management
- Insurance on common areas and clubhouse
- Common Area Lighting and repair