



## Frequently Asked Questions – Park Hill Village Condominium Association

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Community Manager: [Jessica Hanson](#)

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### 1. Can I put up a satellite dish?

After submitting a written request and receiving approval, in writing, from the Board of Directors.

### 2. Do I need permission to make changes to the outside of my home?

Yes. All requests for changes must be submitted in writing to the Board of Directors, and changes cannot be made until written approval is received from the Board of Directors.

### 3. What should I do if I see someone violating the Rules and Regulations?

If you notice a violation of the Rules and Regulations please inform Management, in writing, of the violation ([Email Jessica](#)). Please try to be as detailed as possible when giving the description of the violation and violator, including the date, time, and address of the person violating the Rules and Regulations. The Association does encourage owners to contact the police in cases of noise or safety concerns. Owners may also contact code enforcement or animal control for persistent problems.

### 4. What should I do if I receive a violation letter?

If you receive a letter notifying you of a rule violation associated with your home, you will need to correct the violation within the allotted time frame given in the letter. Any questions or requests for clarification of the rules should be directed to Management in writing ([Email Jessica](#)). Violations that are not corrected are subject to the enforcement policy located in the Rules and Regulations. Owners are responsible for making all individuals associated with their home, including renters and guests, aware of the community's rules. A complete copy of the rules may be requested from management.

**5. When does the Board of Directors meet?**

The Board meets on the 3<sup>rd</sup> Thursday of every month at the clubhouse, beginning at 6:30 p.m.

**6. When is the Annual Homeowners' Meeting?**

August

**7. Who is the association's insurance company?**

The insurance company is Van Gilder Insurance, 303.837.8500.

**8. Are there restrictions on "For Sale" signs in the community?**

Yes. After submitting a written request, and receiving an approval, in writing, from the Board of Directors, a for sale sign may be placed in a window, and in certain circumstances on the balcony.

**9. Are there pet restrictions in the community?**

Household pets are permitted as long as they are not raised, bred or maintained for any commercial purpose and are not kept in such number or in such manner as to create a nuisance or inconvenience to any residents of the Condominium Community.

**10. How do I get the pool access code and fitness room key?**

Call Westwind, 303.369.1800. Owners are responsible for transferring the key to their renters or to new owners in the event of a sale.

**11. Is there reserved parking?**

Yes.

**12. Is there a security service in the community?**

Yes, Front Range Patrol, 303-521-9027.

**13. Can I have my HOA payments taken out automatically from my checking account?**

Yes, print the ACH form from our web site or call 303.369.1800.

**14. If the HOA dues increase do I have to fill out a new ACH form?**

No, the new amount for the dues will automatically be taken out of your checking account.

**15. Can I make my association payment by credit card or on-line?**

Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

**16. What do the maintenance fees cover?**

- Water and Sewer
- Irrigation Water
- Common Area Electric
- Trash Removal
- Exterior Building Maintenance
- Snow Removal
- Lawncare
- Painting
- Roof Repairs
- Asphalt and Concrete Repairs
- Professional Management
- Common Area Insurance. The Association does not insure personal property. Please review the Declarations for information regarding insurance coverage and consider purchasing individual insurance for your personal property.

**Park Hill Village Condominium Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is 22339.**