



Frequently Asked Questions – Meadow Hills I

Community Manager: [Kent Kuhlmann](#)

1. How do I make a clubhouse reservation and what is the cost?

Contact Westwind Management Group, Inc. at 303-369-1800 x117 for availability. There is a \$100.00 rental fee and a \$250.00 deposit is required to hold the reservation.

2. When does the Board of Directors meet?

The Board of Directors meets on the 4th Thursday of every month at 6:30 p.m., located at the clubhouse. The Annual Meeting is held on the 4th Thursday in March.

3. Do all exterior modifications require pre-approval?

Yes, per the declaration of covenants, all modifications or additions to the exterior of the units must be approved by the Board of Directors prior to any changes being made.

4. Who is the association's insurance company?

The insurance company is Van Gilder Insurance Corp. – 303.831.5157.

5. Are there restrictions on "For Sale" or "Rent" signs in the community?

One "For Sale" or "Rent" sign not more than five square feet placed in a window of the unit.

6. Are there pet restrictions in the community?

No more than 2 pets per unit.

7. Is there reserved parking?

There are no assigned parking spaces except garages and those marked "F" parking.

8. How do I get the code for the pool gate?

To obtain the code for the pool gates, call Westwind at 303-369-1800.

9. Is there a security service for the community?

Yes.

10. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the ACH form from our web site or call 303-369-1800.

11. If the HOA dues increase do I have to fill out a new ACH form?

No, the new amount for the dues will automatically be taken out of your banking account.

12. Can I make my association payment by credit card or on-line?

Yes, please go to www.westwindmanagement.com and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

13. What do the maintenance fees cover?

- Water and sewer
- Irrigation water
- Common area electric
- Common area gas
- Trash removal (dumpsters) and Recycling
- Exterior building maintenance
- Snow removal
- Lawncare
- Painting
- Roof repair
- Clubhouse maintenance
- Pool maintenance
- Asphalt & concrete repairs
- Stair repairs

- Professional Management
- On-Site Maintenance
- Insurance
- Legal fees
- Tax and audit
- Supplies
- Security Service

14. Where should I send my maintenance fee payment?

Please send your payment to: P.O. Box 5207, Denver, CO 80217-5207