



## Frequently Asked Questions – Hampden Villa Townhome Association

---

Community Manager: [Lisa Spriggs](#)

---

### 1. When does the Board of Directors meet?

The Board of Directors meets on the 3rd Tuesday every month at 6:30 pm. Please contact Management to confirm the date, time and location.

### 2. Do all exterior modifications require pre-approval?

Yes, per the declaration of covenants, all modifications or additions to the exterior of the homes must be approved by the Board of Directors prior to any changes being made.

### 3. Who is the association's insurance company?

The insurance company is Linden, Bartel & Noe. For a certificate of insurance, please call 1.800.664.8285.

### 4. Are there restrictions on "For Sale" signs in the community?

Yes, for sale signs are restricted to one, two foot by three foot sign displayed in a window of the unit.

### 5. Are there pet restrictions in the community?

The pet restrictions are per city ordinance. No more than three pets per household is allowed.

### 6. Are there reserved parking spaces?

Owners have one parking space inside the garage and one space on the driveway apron just behind their garage space. Visitor spaces are marked and are to be used for a maximum of 24 hours at a time. These spaces are not intended for the use of residents or for vehicle storage.

### 7. Is there a pool?

There is a pool.

### 10. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the [ACH form](#) from our web site or call 303-369-1800.

**11. If the HOA dues increase do I have to fill out a new ACH form?**

No, the new amount for the dues will automatically be taken out of your checking account.

**12. Can I make my association payment by credit card or on-line?**

Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

**13. What do the maintenance fees cover?**

- Water and sewer
- Irrigation water
- Snow removal
- Lawncare
- Pool maintenance
- Professional management
- Insurance (common area and building envelope)
- Legal fees
- Taxes and audit
- Supplies

**14. Where should I send my maintenance fee payment?**

Please send your payment to: P.O. Box 5207, Denver, CO 80217-5207

**15. Is there information about asbestos material with regards to Hampden Villa?**

Yes, please visit [www.westwindmanagement.com](http://www.westwindmanagement.com), click on 'Homeowner Resources' and then 'Hampden Villa.' The information can be found in the 'General Notices' area.

**Hampden Villa Homeowners Association has been registered with the Colorado Department of Regulatory Agencies / Division of Real Estate as now required by law. The HOA number assigned to this Association is 22316.**