



## Frequently Asked Questions – East Quincy Highlands II

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Community Manager: [Jessica Hanson](#)

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### 1. Is trash included in the maintenance fees?

Yes, trash is picked up on Tuesdays. The Association also offers a recycling program and recyclables are picked up every other week on Tuesdays. For problems or to schedule large item removal, please contact Waste Management at 303.797.1600.

### 2. Are there restrictions on "For Sale" signs in the community?

There is one sign allowed per yard, no signs posted on fences.

### 3. Are there pet restrictions in the community?

The pet restrictions are per city ordinance. Animals used for commercial use are prohibited.

### 4. Who do I contact for information on exterior modifications?

Contact Westwind, 303.369.1800 x125 (ACC approval needed prior to work starting)

### 5. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the ACH form from our web site or call 303-369-1800. They will be deducted monthly in the amount of one-third of the current quarterly maintenance fee amount.

### 6. If the HOA dues increase do I have to fill out a new ACH form?

No, the new amount for the dues will automatically be taken out of your checking account.

## **7. Can I make my association payment by credit card or on-line?**

Yes, please go to [www.westwindmanagement.com](http://www.westwindmanagement.com) and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

## **8. What do the maintenance fees cover?**

- Irrigation water
- Common area electric
- Trash removal (curbside)
- Snow removal (along Common Areas only)
- Lawn care (common areas only)
- Professional management
- Insurance (common areas)
- Park and Playground maintenance

## **9. When and where are the annual/monthly HOA meetings held?**

The Annual Meeting is held in February of each year. Notices are mailed to each homeowner approximately 30 days before the scheduled meeting. Monthly board meetings are held on the 2<sup>nd</sup> Tuesday of every month beginning at 6:30 p.m. located at the Smoky Hill Library. Please email [Jessica@westwindmanagement.com](mailto:Jessica@westwindmanagement.com) to confirm.

## **10. Where should I send my maintenance fee payment?**

Please send your payment to: P.O. Box 5207, Denver, CO 80217-5207