



Frequently Asked Questions – Columbine Lakes Townhouse

Community Manager: [Kent Kuhlmann](#)

1. Who is the master insurance company?

Contact Anderson Ban – 303.814.3558

2. When are the meetings held?

Board Meetings are held monthly on the 3rd Wednesday at the Clubhouse commencing at 7:00 p.m. Annual meeting is held on the 3rd Wednesday in November.

3. What are the clubhouse hours?

The clubhouse is open 1:00 p.m. to 9:00 p.m. Tuesday through Sunday. The clubhouse is closed on Mondays.

4. Where do I obtain information concerning Architectural specifications?

Information may be obtained at the clubhouse.

5. What amenities are at Columbine Lakes?

Pool/Spa (Indoor), Tennis Courts, Ponds and Clubhouse.

6. How do I rent the Clubhouse?

Call 303.795.8222.

7. How do I place a work order?

Call Kent Kuhlmann at 303.369.1800 x116 or Audrey at 303.369.0019.

8. Are there restrictions on "For Sale" signs in the community?

There is one sign allowed in the window per unit.

9. Are there pet restrictions in the community?

The pet restrictions are per city/county ordinance.

10. Is there a security service in the community?

There is no security.

11. Are there reserved parking spaces?

There is one carport assigned per unit.

12. Can I have my HOA payments taken out automatically from my checking account?

Yes, print the ACH form from our web site or call 303-369-1800.

13. If the HOA dues increase do I have to fill out a new ACH form?

No, the new amount for the dues will automatically be taken out of your checking account.

14. Can I make my association payment by credit card or on-line?

Yes, please go to www.westwindmanagement.com and click on the 'On-line Payments' link. You may pay by Visa, MasterCard, and Discover, or by eCheck. There is a \$9.95 fee for each transaction. If you set up a reoccurring payment through the eCheck feature, there will be a \$2.00 fee per transaction.

15. What do the maintenance fees cover?

- Water and sewer
- Irrigation water
- Common area electric
- Common area gas (Pool, clubhouse, etc.)
- Trash removal (dumpsters)
- Exterior building maintenance
- Snow removal
- Lawncare
- Painting
- Roof repair
- Asphalt repairs
- Pool maintenance
- Fence repairs
- Professional management
- Insurance

- Clubhouse maintenance
- Tennis court maintenance
- Carport maintenance
- Pond maintenance

16. Where should I send my maintenance fee payment?

Please send your payment to: P.O. Box 5207, Denver, CO 80217-5207